



ALUMNI ASSOCIATION
AWARDS

VALPARAISO  UNIVERSITY

Each fall during Homecoming and Reunion Weekend, the Valparaiso University Alumni Association recognizes alumni who have made notable contributions to society and the University community. Though anyone can nominate a candidate, alumni enrolled at or employed by the University and voting members of the University's Board of Directors and the association's board of directors are not eligible to receive an award.

AWARD DEFINITIONS

DISTINGUISHED ALUMNUS/ALUMNA AWARD

The highest distinction the alumni association can bestow. This award honors alumni who have enhanced the prestige of the University by virtue of their character, integrity, and nationally recognized personal accomplishments. Service to the University is not a prerequisite for this award; however, it may be helpful to the selection committee if details of any service are included.

ALUMNI ACHIEVEMENT AWARD

Honors alumni who have demonstrated outstanding achievement in their chosen career or area of professional life. Service to the University is not a prerequisite for this award; however, it may be helpful to the selection committee if details of any service are included.

OUTSTANDING YOUNG ALUMNUS/ALUMNA AWARD

Honors alumni, under the age of 40, who have enhanced the prestige of the University by virtue of their character, integrity, and personal accomplishments. Service to the University is not a prerequisite for this award; however, it may be helpful to the selection committee if details of any service are included.

THE FIRST DECADE ACHIEVEMENT AWARD

Honors an alumnus/alumna for outstanding professional achievement, community service, and/or service to the University during the first decade following the completion of his/her undergraduate degree. Alumni are eligible for this award in their 10th reunion year.

SELECTION PROCESS

The alumni association solicits nominations for the award from all alumni and members of the University community. A committee made up of members of the association's board of directors reviews the materials submitted for each candidate and selects those persons whose achievements most closely fit the criteria for the award and who are deemed most deserving of recognition. The names of those selected are then recommended to the association's board of directors and the University president for action.

The deliberations of the awards committee and the board are kept confidential. Those individuals chosen to receive awards will be honored on the Friday of Homecoming weekend and at the Sunday worship service.

ALUMNI SERVICE AWARD

Recognizes alumni who have rendered outstanding service to the University.

PARTNERS IN SERVICE AWARD

Honors individuals who have worked jointly to render significant service to the University, in which at least one of the individuals is a Valpo alumnus/alumna.

ALUMNI COMMUNITY SERVICE AWARD

Honors alumni who have enhanced the prestige of the University by virtue of their character and integrity through outstanding service in their communities, including religious, civic, or charitable organizations or programs, either local or national in scope and structure. Service to the University is not a prerequisite for this award; however, it may be helpful to the selection committee if details of any service are included.

HONORARY ALUMNI MEMBERSHIP

This is granted to persons who are not alumni, but who exemplify the ideals of achievement and service in their association with the University.

YOUR NOMINATION

If you know someone who deserves consideration for an alumni association award, please review this information and **submit your nominations by Feb. 15**. Your nomination should include:

- The completed form with your name and address and that of your nominee and his/her supporters.
- Your statement of nomination giving a detailed explanation of why your nominee should be considered for an award.
- The candidate's curriculum vitae or résumé (if available and appropriate), plus any other information you believe will be relevant to the committee's decision.
- Letters of support (strongly encouraged) from others who know your nominee and of his/her accomplishments. A description of what these letters should contain is included for you to copy and send to these supporters.

NOMINATIONS MUST REMAIN CONFIDENTIAL

Please do not inform candidates that they have been nominated, since only a limited number of awards are presented each year.

VALPARAISO UNIVERSITY ALUMNI ASSOCIATION AWARDS NOMINATION FORM

See the reverse side of this form for additional information that needs to accompany your nomination form(s).

Nominee please print nominee name(s)

Address

City, State, Zip

Daytime Phone

Email

Grad Year

Years at Valpo

Age (Outstanding Young Alumnus/Alumna Award only)

Nominator please print your name

Address

City, State, Zip

Daytime Phone

Email

Relationship to nominee

Please read the description of each award before making your recommendations. A candidate may be nominated for more than one award category. The selection committee reserves the right to grant an award for which the candidate has not been nominated. Please make sure that your statement of nomination clearly explains, in full, how your candidate fulfills the criteria contained in the award description.

NOMINATED FOR:

- | | |
|---|---|
| <input type="checkbox"/> Distinguished Alumnus/Alumna Award | <input type="checkbox"/> Alumni Service Award |
| <input type="checkbox"/> Alumni Achievement Award | <input type="checkbox"/> Partners in Service Award |
| <input type="checkbox"/> Outstanding Young Alumnus/Alumna Award | <input type="checkbox"/> Alumni Community Service Award |
| <input type="checkbox"/> The First Decade Achievement Award | <input type="checkbox"/> Honorary Alumni Membership |

Nomination
Deadline is
Feb. 15

ADDITIONAL REFERENCES STRONGLY ENCOURAGED

List no more than two individuals who will write letters in support of your candidate.

Please print reference name

Address

City, State, Zip

Daytime Phone

Email

Relationship to nominee

Please print reference name

Address

City, State, Zip

Daytime Phone

Email

Relationship to nominee

Questions about the process or whether your candidate has already received an award? Contact Alumni Engagement at 219.464.5142 or email vuaa.awards@valpo.edu. For more information or to complete this form online, visit alumni.valpo.edu and click on Alumni Recognition.

Send nominations and supporting materials to:

VUAA Committee on Awards, Loke Hall, 1100 Campus Dr. South, Valparaiso University, Valparaiso, IN 46383

STATEMENT OF NOMINATION

Please attach a letter, no more than two pages, stating why your candidate should be considered for a specific award. **Be sure to read the definition for each award carefully so you can explain clearly and in full how your candidate fulfills the criteria.** Your statement should cover the following points wherever relevant.

Your statement should answer the following questions as appropriate:

- What are your candidate's outstanding achievements that merit recognition by the Valparaiso University Alumni Association?
- How do those achievements fulfill the criteria of the award?
- What impact has your candidate had on the profession, service, or community in which he/she has been active?
- How has your candidate maintained his/her interest in, support of, and involvement with the University since graduation? (Service to the University is not a prerequisite for all awards, but your response will help in the decision-making process.)
- Has your candidate's work had an influence in the broader community beyond his/her sphere of vocational or volunteer achievement?
- Why is this the appropriate time in your candidate's life or career for this recognition to be awarded?

If appropriate, please attach a copy of your candidate's curriculum vitae or résumé. Recent newspaper clippings, book introductions, and short articles also may provide information helpful to the awards committee.

LETTERS OF SUPPORT

Additional references can be an integral part of the nomination process. If you would like, you may have two other individuals provide letters of support. You may either provide the letters with your nomination packet or make certain that supporters send their letters directly to the Valparaiso University Alumni Association.

Letters that comment knowledgeably on the individual's specific achievements are the most important and helpful. Possible contacts include professional colleagues and fellow volunteers, former students, former classmates, and friends.

Please share the criteria for the awards and the suggestions listed below with those writing letters in support of your nominee. Supporters should answer the same basic questions:

- What is your relationship to the candidate and how have you gained your knowledge of his/her accomplishments?
- Which of your candidate's achievements fulfill the criteria for one of the Valparaiso University Alumni Association awards?
- What impact has your candidate had on the profession, service, or community in which he/she has been active? In general terms, please explain the impact of the candidate's work.
- Do you know what relationship the individual has maintained with the University, its faculty, students, or other alumni since graduation?
- Has your candidate's work had an influence on the broader community beyond his/her own sphere of vocational or volunteer achievement?
- Why is this an appropriate time for the individual's achievements to be recognized?

Remember, nominations must remain confidential. Please do not inform candidates that they are under consideration, since only a limited number of awards are presented each year.

Send nominations and supporting materials to:

VUAA Committee on Awards, 1100 Campus Dr. South, Valparaiso University, Valparaiso, IN 46383

NOMINATION DEADLINE: Feb. 15